

ROLE TITLE - AIRCRAFT MATERIAL SUPPLIER

GRADE - ELO3/Notional Non-Craft

ROLE PURPOSE - To ensure that the receipt, storage and distribution of aircraft materials and tooling meet the operational and maintenance requirements in a cost effective and timely manner.

JOB REF - 8172



DIRECTORATE - ENGINEERING

REGION - UK/LHR

JOB FAMILY - STORAGE & DISTRIBUTION - OPERATIONAL ROLE

Scope - Process materials/tooling and their related documentation to meet the required regulatory standard and distributing accordingly to meet both scheduled and urgent deliveries.

Accountabilities

- Transact aircraft materials and tools in accordance with the current technical procedures and processes.
- Deliver, move and distribute materials/tools to meet the needs of the operation.
- Ensure good storekeeping practices and quality standards are maintained to a high level at all times.
- Responsible for compliance with health & safety, environment and quality legislation.
- Maintain stock accuracy via a cyclic audit process.
- Ensure compliance with mandatory training requirements.
- Provide expertise in relation to Dangerous Goods & Road Transportation regulations (where relevant IATA/ADR course certification/knowledge is held).
- Receipt aircraft materials into British Airways Engineering in accordance with the privileges granted under approval of being an MIA stamp holder (in circumstances where deemed to be required by the business and an individual holds an MIA stamp).
- Exercise personal responsibility and reasonable care in preventing harm to yourself and others by ensuring that safe working practices are observed at all times.

Behaviours and Attitude

- I'm a role model for all BA brand behaviours and ways of working.
- I exude a can-do attitude (best of BA).
- I'm flexible and agile, always ready to adapt when things don't go to plan.
- I'm an ambassador for BA and my team.

My Core Traits

- I achieve high quality standards within my work.
- I am a confident communicator.
- I always deliver tasks on-time.
- I am approachable and engage with my team..
- I have a positive outlook.
- I treat my colleagues/ customers with respect and in a polite and efficient manner.
- Advocate for Storage & Distribution.

Skills / Capabilities

- Excellent communication skills.
- Meticulousness attention to detail.
- IT literate and have the ability to learn the required systems for the role.
- Working knowledge of SAP.
- Audit & audit functions.
- Ability to understand and deliver to operational targets.
- Must have the ability to work a shift pattern.

Important:

This is a physically demanding role and day-to-day work will involve repetitive and sometimes heavy lifting. Your health and safety is important. If you are in any doubt about your medical fitness to undertake these activities, you should first discuss this with your GP.

Qualifications / Experience

- Level 2 Qualifications (or equivalent) including Maths and English.
- Full UK DVLA Driving Licence, category B for manual transmission (minimum of 12 months driving experience with a full licence).
- Already hold or ability to qualify for an Airside Pass.
- Already hold or ability to obtain an Airside Driving Permit (with training).
- Already hold or ability to acquire a Counter Balance forklift licence and additional truck licences (with training).
- Knowledge of Dangerous Goods and Road Transportation regulations.
- Knowledge of supply chain logistics.
- IATA/ADR course certification relating to Dangerous Goods (preferred).

Key Enablers

- I must be empowered and trusted to get on with the role.
- I can follow defined processes and identify when a process can be improved, acting upon it.
- I am uncompromising in safety & security.
- I focus on quality standards.
- I can collaborate effectively with stakeholders, such as Inventory Management, Freight Forwarders, Production & Global Logistics.

Key Performance Indicators

- Mandatory training compliant.
- Read & Sign/Operational notices compliant.
- Role specific productivity.
- Measured against capability matrix.
- Adhere regulatory & company policies & procedures.